

OTE 84-6511

17 October 1984

MEMORANDUM TO: Director of Data Processing

FROM: [REDACTED]

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Director of Training & Education

SUBJECT: Letter of Appreciation

1. We would like to commend [REDACTED] and a number of others in ODP for their support of the testing of Computer Based Training (CBT) courseware during the period 17 - 28 September. This test, which was very successful, would have been impossible without ODP's support.

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2. OTE is very interested in exploring the use of CBT in a number of different courses, especially ADP courses. Acquisition of commercially available courseware would considerably reduce the lead time to deliver CBT to users. For this reason seven commercially available ADP courses were obtained on approval. These courses were installed by ODP personnel on the VMU system. VMU was chosen so that an uncleared contractor, who is a CBT expert, could help evaluate the courses.

3. Installation of the courseware proved to be much more difficult than originally expected. Documentation from the vendor was often poor or incorrect. VMU userids and disk space had to be acquired. The delivery languages, PHEONIX and TIPS, had to be installed. The SIM3270 simulator had to be moved to VMU. Finally, each course had to be installed.

4. [REDACTED] did most of this installation. This involved their effort on two successive Saturdays, the second time for more than 12 hours. Their dedication and technical competence permitted this test to be conducted in a timely manner. [REDACTED] has given over all direction and encouragement to ODP's part of the CBT effort as well as fostering extensive interaction between ODP and OTE.

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5. The following organizations and individuals were also very helpful in assisting us in performing this test.

Systems Engineering Group  
Information Management Division  
Information Services Division  
Data Center Management Division



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6. Please express our sincere appreciation to these individuals and organizations for their most valuable and professional contributions to our training effort.



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